



CROWN Memorandum

Memo Number: 02-0024-GN

TO: ESRD Executive Directors, ESRD Data Managers
FROM: Matthew Leipold, Director, Division of ESRD Systems and Contract Management
Information Systems Group, OCSQ
DATE: November 08, 2002
SUBJECT: **VISION-Generated 2728 Forms MUST be signed in Blue Ink--ACTION**

This memo concerns the VISION-generated CMS 2728 forms sent from facilities to Social Security Administration (SSA) Field Offices.

SSA Field Offices are instructed to reject “photocopies” of 2728 forms (except for very rare cases). There is concern that SSA Field Offices will consider VISION-generated 2728 forms “photocopies”, since they will not be the blue carbon copy they are used to receiving. Therefore, we have been instructed to have VISION-generated 2728 forms signed in blue ink. This action will help SSA validate that VISION-generated 2728 forms are not “photocopies.” CMS is working through proper SSA channels to have an Emergency Memorandum (EM) distributed to SSA Field Offices ASAP.

For those Networks that have already conducted VISION training, please follow-up with the facilities that were trained and make sure they know to send SSA the VISION-generated 2728 with the signatures in blue ink.

For those Networks that have not already conducted VISION training, please include this information during your VISION training.